

Exhibit I Software Capabilities

The following list groups all the CMS Matrix categories into the classifications of Required, Preferred, Beneficial, and Optional to reflect the needs of the Content Management System addressed by this RFP. The selected CMS should fulfill all of the required capabilities and a sufficient number of the preferred and beneficial capabilities listed.

To complete, indicate which capabilities your product offers by placing a mark in the “yes” column. Please insert comments in the appropriate “comment” section if necessary. (For example, the comments section should be used if your product includes capabilities through the use of plug-ins or if the capability is offered at an additional cost.) Capabilities have been categorized into four levels, in order of importance, with Required Capabilities being the most important. If elaboration of comments is necessary, please do so.

Failure to complete this section may result in the rejection of your proposal.

REQUIRED CAPABILITIES	YES	NO	COMMENTS
Work with latest versions of Macintosh and Windows PCs, and Linux/Unix (end-user client AND management interface)			
Server engine must be cross-platform			
Server engine runs on UNIX and UNIX variants: Solaris 9/10 OR LINUX OR OSX OR “other” UNIX.			
Audit Trail			
Active Directory / LDAP authentication			
ADA (American Disabilities Act) support (state and federal (e.g. section 508) compliance)			

Asset management			
Data portability			
Content Approval (workflow)			
Content Reuse			
Content Scheduling			
Data entry			
Document management			
Dynamic Content support (PHP/JSP/ASP, etc)			
Friendly URLs			
Granular Privileges			
Support the creation of reusable page components for headers, footer, nav, etc.			
Notification of broken links, orphan pages			
Content expiration notification process with ownership tied to contributor			
Existing content import process			

Multi-Site Deployment with multi domain or subdomain support			
Tiered user administration (super users/site administrators/site developers/site contributors)			
Mass Upload capability			
Metadata			
Pluggable authentication			
Problem notification			
Search Engine			
Site Map			
Spell checker			
SSL Compatible			
Style management			
Template Language			
Undo / rollback			

Web-based Style/Template Management			
Multiple template support			
Workflow Engine			
WYSIWYG Editor			
Standards based XHTML and CSS Compliant / validation			
Check-out and check-in of content			
Versioning			
PREFERRED CAPABILITIES	YES	NO	COMMENTS
Clipboard			
Contact Management			
Content Staging / Preview			
Discussion / Forum			
Graphs and Charts			
Help Desk / Bug Reporting			

Load Balancing capability			
Login History			
Mail Form			
Microsoft Office document support (WORD/Powerpoint/Excel)			
My Page/Dashboard			
Multimedia support (MP3/Images, etc.)			
Page Caching			
Photo Gallery			
Polls			
Sandbox			
Session Management			
Trash			
UI Levels			
URL Rewriting			

Web Statistics			
Wiki Aware			
Zip Archive support			
BENEFICIAL CAPABILITIES	YES	NO	COMMENTS
Advanced Caching			
Affiliate Tracking			
Certification Program			
Chat			
Drag-N-Drop Content			
Email Verification			
Extensible User Profiles			
FAQ Management			
File Distribution			

FTP Support			
Inline Administration			
Kerberos Authentication			
Link Management			
Macro Language			
Multi-lingual Content			
Multi-lingual Content Integration			
Online Administration			
Product Management			
Public Forum			
Server Page Language			
Static Content Export			
Subscriptions			
Third-Party Developers			

Themes/skins			
Time Tracking			
WAI Compliant			
Web Services Front End			
Web-based Translation Management			
Wish Lists			
OPTIONAL CAPABILITIES	YES	NO	Comments
Captcha			
Email to Discussion			
Events Management			
Interface Localization			
Test Framework			
User Contributions			

**Exhibit II
Proposed Services**

REQUIRED CAPABILITIES	YES	NO	COMMENTS
Unlimited number of users license			
Commercial Manuals			
Commercial Support			
Commercial Training			
BENEFICIAL CAPABILITIES	YES	NO	COMMENTS
Online Help			
Professional Services			
Public Mailing List			
Users Conference			

**Exhibit III
Technical Evaluation**

REQUIRED CAPABILITIES	YES	NO	COMMENTS
Full program functionality available from all standard web browsers without plug-ins or downloads, with cross browser support and cross OS support			
Content Syndication (RSS)			
Database Reports			
No single point of failure in system			
Sub-sites/Roots			
UTF-8 and Multilingual Support			
BENEFICIAL CAPABILITIES	YES	NO	COMMENTS
Multiple output capability (HTML, pdf, WAP / mobile)			
Content can be updated in the event the CMS is down			
Database Replication			
Prototyping			